



# MAYPEARL

*The Undiscovered Gem*

## CITY OF MAYPEARL

104 E. Second St. / P.O. Box 400  
Maypearl, Texas 76064

**City Council Meeting – Regular Session**  
**Monday, May 6, 2024, 7pm**  
**Maypearl City Hall**

- 1. Call to Order**
- 2. Invocation – Parker Bullard**
- 3. Pledges**

**4. Announcements from the Mayor:**

*Calendar*

*ALL cell phones are to be turned off or silenced. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor.*

**5. Citizen/Public Comments:**

*Citizens may sign up before the meeting begins and will be allowed up to 3 minutes to address the Mayor and Council. The Mayor, Council Members and Staff Members may not respond to or converse with speakers during this time. The comments from the speaker must be in the form of a statement. By State law, no questions may be asked or answered. If you wish to address an agenda item, you may use your 3 minutes when the item comes up for discussion by the council, you will need to indicate such on the sign-up sheet. No one can give their 3 minutes to another person.*

**6. Consent Agenda:**

*All matters listed under Consent Agenda require little or no deliberation or are routine by the Council. If discussion is desired the item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the city secretary to implement each item in accordance with the staff's recommendation.*

- 6.1 Approve minutes from April 1, 2024 Regular City Council Meeting and approve minutes from April 23, 2024 Special City Council Meeting.
- 6.2 Authorize City Secretary to pay outstanding bills owed by the City and received since April 1, 2024.
- 6.3 Accept April 2024 Staff Reports.

**7. Discussion and Consideration Items:**

**New Business**

- 7.1 Discuss and consider for possible action approving the purchase of RockAsphalt to fill in potholes on roads located within the City limits and maintained by the City and authorizing the Mayor or his designee to expend the funds to make such purchase in an amount not to exceed the received quote of \$1,240.00.

- 7.2 Discuss and consider for possible action adopting the Code of Conduct policies as a grant recipient of the Texas Community Development Block Grant (TxCDBG) Program, Contract #CDV23-0461, and authorizing the Mayor or his designee to execute the same.
- 7.3 Discuss and review the Texas Department of Agriculture Section 3 presentation as required by TxCDBG Contract #CDV23-0461.
- 7.4 Discuss and consider for possible action approving the purchase of a camera and related equipment along with a network modification from Send It Solutions for a live streaming solution of City Council Meetings and authorizing the Mayor or his designee to expend the funds to make such purchase in an amount not to exceed the received quote of \$1,000.00.

## **8. Final Comments**

## **9. Adjournment**

**If, during the course of the meeting covered by the notice, the City Council should determine that a closed or executive meeting or session of the City Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. will be held by the City Council at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the City Council may conveniently meet in such closed or executive session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:**

### **Texas Government Code Sections:**

**551.071 For the purpose of a private consultation with the City's attorney on any or all subjects or matters authorized by law.**

**551.072 For the purpose of discussing the purchase, exchange, lease, or value of real property.**


**551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.**

**551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officers or employee or to hear complaints or charges against a public officer or employee.**

**515.076 To consider the deployment, specific occasions for implementation, of security personnel or devices.**

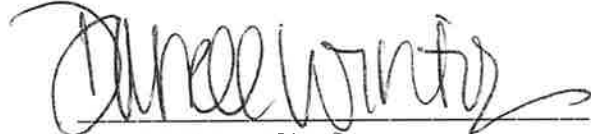
**551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.**

**551.087 For the purposes of considering economic development negotiations.**

  
Chance Lynch, Mayor

# CERTIFICATE OF POSTING

This is to certify that the undersigned posted the above agenda at 1115am on the 2nd day of May, 20 24 on the bulletin board of City Hall, located at 104 East Second Street, Maypearl Texas 76064, a place readily accessible to the general public at all times, and to the City's website www.cityofmaypearl.org, to remain continuously posted for at least 72 hours immediately preceding said meeting, all in accordance with Chapter 551, Texas Government Code.

  
Danell Winter, City Secretary



# MAYPEARL

*The Undiscovered Gem*

**CITY OF MAYPEARL**

104 E. Second St. / P.O. Box 400  
Maypearl, Texas 76064

**Wednesday, April 1, 2024 @ 7pm**

**Maypearl City Hall**

**City Council Meeting – Regular Session RESCHEDULED**

## MINUTES

Mayor Pro Tem John Wayne Pruitt called the meeting to order at 7pm. Present were Mayor Pro Tem John Wayne Pruitt, Council Members –Robert Laake, Steve Baker, Bryan Friend, and Mark Partin. Mayor Chance Lynch was absent. Parker Bullard gave the invocation.

Mayor Pro Tem John Wayne Pruitt led the pledge to the American and Texas flags.

Announcements from Mayor: next council meeting 05/06/2024; Monday 04/08/2024 2024 Solar Eclipse; 04/13/2024 Citywide Clean Up; 04/20/2024 Antique Alley

There were three requests for Citizen/Public Comments from Adele Mooney, Laurie Montanez, and Barbara Pruitt

Consent Agenda: Steve Baker made a motion to approve consent agenda, Robert Laake seconded, all in favor, motion carries.

Discuss and consider for possible action approving the purchase of RockAsphalt to fill in potholes on roads located within the City limits and maintained by the City and authorizing the mayor or his designee to expend the funds to make such purchase in an amount not to exceed the received quote of \$1,240.00. Robert Laake made a motion to deny, Steve Baker seconded, a second vote was called Robert Laake made a motion to deny, Steve Baker seconded, Mark Partin voted – yay, Brian Friend – yay, John Wayne Pruitt – nay. Motion carried.

Discuss and consider for possible action approving a resolution adopting amended and restated Articles of Incorporation for the Maypearl Economic Development Corporation-Type A, and authorizing the filing of the same with the Texas Secretary of State. Robert Laake made a motion to table to 05/06/2024 meeting, Brian Friend seconded, all in favor, motion carried.

Discuss and consider for possible action approving a resolution adopting amended and restated Articles of Incorporation for the Maypearl Economic Development Corporation (Type B), and authorizing the filing of the same with the Texas Secretary of State. Brian Friend made a motion to table to 05/06/2024 meeting, Robert Laake seconded, all in favor, motion carried.

Discuss and consider for possible action appointing five (5) individuals to serve on the Maypearl Economic Development Corporation-Type A Board of Directors, (Places 1, 3, and 5 for two-year terms and Places 2 and 4 for one year terms). Robert Laake made a motion to table until 05/06/2024 meeting, Brian Friend seconded, all in favor, motion carried.

Discuss and consider for possible action appointing three (3) individuals to serve on the Maypearl Economic Development Corporation (Type B) Board of Directors (Places 2, 4, and 6 for one-year terms). Brian Friend made a motion to table until 05/06/2024 meeting, Robert Laake seconded, all in favor, motion carried.

Final Comments: None

Meeting Adjourned: 748pm

---

Chance Lynch, Mayor

Mayor Chance Lynch | [www.cityofmaypearl.org](http://www.cityofmaypearl.org) | Office (972) 435-2380 | Fax (972) 435-2082



# MAYPEARL

*The Undiscovered Gem*

**CITY OF MAYPEARL**

104 E. Second St. / P.O. Box 400  
Maypearl, Texas 76064

**Tuesday, April 23, 2024 @ 7pm  
Maypearl City Hall  
City Council Meeting – Special Session**

**MINUTES**

Mayor Chance Lynch called the meeting to order at 7pm. Present were Mayor Pro Tem John Wayne Pruitt, Council Members – Steve Baker, Bryan Friend, and Mark Partin. Robert Laake was absent.

Parker Bullard gave the invocation.

Mayor Chance Lynch led the pledge to the American and Texas flags.

Announcements from Mayor: next council meeting 05/06/2024

There were two requests for Citizen/Public Comments from Vanessa Friend and Barbara Pruitt

Discuss and consider for possible action approving a resolution adopting amended and restated Articles of Incorporation for the Maypearl Economic Development Corporation-Type A, and authorizing the filing of the same with the Texas Secretary of State. Bryan Friend made a motion to approve the item adding appointing City Secretary as registered agent and updated dates, John Wayne Pruitt seconded, all in favor, motion carries.

Discuss and consider for possible action approving a resolution adopting amended and restated Articles of Incorporation for the Maypearl Economic Development Corporation (Type B), and authorizing the filing of the same with the Texas Secretary of State, Bryan Friend made a motion to approve the item adding City Secretary as registered agent, keeping dates, John Wayne Pruitt seconded, all in favor, motion carries.

Discuss and consider for possible action appointing five (5) individuals to serve on the Maypearl Economic Development Corporation-Type A Board of Directors, (Places 1, 3, and 5 for two-year terms and Places 2 and 4 for one year terms). Bryan Friend made a motion to appoint to two year terms P1 Barbara Pruitt, P3 Carl Canida, P5 David Pryor, for one year terms P2 Lynne Graf, P4 Jose Rodriguez, Steve Baker seconded, all in favor, motion carries.

Discuss and consider for possible action appointing three (3) individuals to serve on the Maypearl Economic Development Corporation (Type B) Board of Directors (Places 2, 4, and 6 for one-year terms). Bryan Friend made a motion to appoint to one year terms P2 Esteban Garza, P4 Adele Mooney, P6 Nikki Camp, Steve Baker seconded, Mark Partin voted – yay, John Wayne Pruitt voted – nay, motion carries.

Discuss and consider for possible action approving an ordinance authorizing an exemption from City ad valorem taxes for properties containing Qualifying Child-Care Facilities for tax year 2024 and each tax year thereafter, as authorized by Tax Code Section 11.36. Bryan Friend made a motion to approve the item with 100% exemption, John Wayne Pruitt seconded, all in favor, motion carries.

A closed session was held for deliberation regarding Chief of Police at 814pm.

Reconvened into open session at 843pm. A motion was made by John Wayne Pruitt to offer the position of chief of police to John C. Shelton, Steve Baker seconded, all in favor, motion carries.

There were no final comments.

Meeting adjourned 845pm.

---

Chance Lynch, Mayor

# City of Maypearl

## Bill Approval Status

April 1-June 2, 2024

BILL NUMBER	VENDOR	BILL DATE	AMOUNT	PAID STATUS	APPROVAL STATUS	DUE DATE
7269973V182	Progressive Waste Solutions of TX	04/01/2024	\$6,586.73	Paid	—	04/01/2024
--	TML IRP	04/01/2024	\$9,213.50	Unpaid	—	04/01/2024
97243517401205015	Frontier 120501-5	04/01/2024	\$69.51	Paid	—	04/25/2024
--	Chance Lynch	04/02/2024	\$100.00	Paid	—	04/05/2024
--	John Wayne Pruitt	04/02/2024	\$50.00	Paid	—	04/05/2024
--	Steve Baker	04/02/2024	\$1.00	Paid	—	04/05/2024
--	Bryan Friend	04/02/2024	\$1.00	Paid	—	04/05/2024
--	Robert Laake	04/02/2024	\$1.00	Paid	—	04/05/2024
767001700-24	PVS DX, Inc.	04/02/2024	\$234.00	Unpaid	—	05/02/2024
4209499	Melio	04/04/2024	\$1.50	Paid	—	04/04/2024
4209408	Melio	04/04/2024	\$1.50	Paid	—	04/04/2024
March 2024	Graves, Humphries, Stahl, Limited	04/04/2024	\$1,324.60	Unpaid	—	05/04/2024
1Q24	OMNIBASE Services of Texas, LP	04/05/2024	\$210.00	Unpaid	—	04/30/2024
March Court Services	MARTINEZ & FLEMINS, PLLC	04/09/2024	\$531.25	Unpaid	—	05/09/2024
--	Hilco Chambers (4500)	04/09/2024	\$79.79	Paid	—	04/25/2024
--	Hilco Pavilion (7000)	04/09/2024	\$127.47	Paid	—	04/22/2024
10220	Gary R Traylor & Associates	04/10/2024	\$475.00	Unpaid	—	06/09/2024
7167-0324	Bio Chem Lab, Inc.	04/10/2024	\$691.00	Unpaid	—	05/10/2024
2175	Zachary Kaska	04/15/2024	\$10.70	Unpaid	—	04/25/2024
360071 - 04152024	Joey The Pied Piper Pest	04/15/2024	\$135.31	Unpaid	—	05/15/2024
1593	Price   Procter	04/15/2024	\$300.00	Unpaid	—	04/25/2024
04132024	George R Mount PhD	04/15/2024	\$200.00	Unpaid	—	04/25/2024
102789-20240416-1	Legacy Internet	04/16/2024	\$0.00	Paid	—	05/01/2024
287289966465X04272024	FIRSTNET	04/19/2024	\$496.89	Paid	—	05/12/2024
659501952	ADP Time and Attendance	04/19/2024	\$49.95	Paid	—	04/26/2024
PMAYPEA02405	TML Health Benefits Pool	04/19/2024	\$3,434.94	Paid	—	05/01/2024
8721	Enprotec / Hibbs & Todd	04/22/2024	\$9,366.71	Unpaid	—	05/02/2024
100	Colby Brinlee	04/22/2024	\$350.00	Unpaid	—	05/02/2024
2461330	Datamax Leasing	04/24/2024	\$80.80	Paid	—	05/24/2024
INV0523	Case Plumbing	04/26/2024	\$750.00	Unpaid	—	05/01/2024
INV0522	Case Plumbing	04/26/2024	\$250.00	Unpaid	—	04/26/2024
659688981	ADP	04/26/2024	\$138.49	Paid	—	05/03/2024
W03809520102	Zones LLC	04/27/2024	\$37.73	Paid	—	04/27/2024
10848	Send It Solutions	04/28/2024	\$750.00	Unpaid	—	05/28/2024
163484	T & G Identification Systems	04/29/2024	\$77.64	Unpaid	—	05/29/2024
W03873630102	Zones LLC	04/30/2024	\$37.73	Paid	—	05/30/2024
352	Wyatt Hamilton Findley PLLC	04/30/2024	\$4,879.34	Unpaid	—	05/10/2024
--	Bureau Veritas North America, Inc.	04/30/2024	\$59,726.05	Unpaid	—	05/10/2024
111044177325	Reliant an NRG Company	04/30/2024	\$4,582.96	Paid	—	05/10/2024
INV-13922	KOLOGIK	05/01/2024	\$1,200.00	Unpaid	—	05/11/2024
INV-13957	KOLOGIK	05/01/2024	\$3,932.40	Unpaid	—	05/11/2024
20221	Waxahachie Sun	05/03/2024	\$287.50	Unpaid	—	05/13/2024
972-435-3671-021121-5	Frontier 021121-5	05/06/2024	\$281.08	Paid	—	05/16/2024

# The Cowboy Bank - Maypearl

Total Deposits (12)  
\$1,763,355.77

Total Loans (0)  
\$0.00

Account	Account Information	
<b>GENERAL FUND</b>	<b>Current Balance</b>	<b>Available Balance</b>
*2377	\$319,092.61	\$319,209.12
<b>4 B SALES TAX</b>	<b>Current Balance</b>	<b>Available Balance</b>
*0616	\$330,426.47	\$330,426.47
<b>INTEREST &amp; SINKING</b>	<b>Current Balance</b>	<b>Available Balance</b>
*5145	\$275,579.05	\$275,579.05
<b>POLICE SEIZURE FUND</b>	<b>Current Balance</b>	<b>Available Balance</b>
*0441	\$185.41	\$185.41
<b>TYPE A</b>	<b>Current Balance</b>	<b>Available Balance</b>
*8477	\$217,978.15	\$217,978.15
<b>TPWD GRANT #54-000201</b>	<b>Current Balance</b>	<b>Available Balance</b>
*9060	\$39,428.00	\$39,428.00
<b>WATERWORKS &amp; SEWER SYSTEM</b>	<b>Current Balance</b>	<b>Available Balance</b>
*3136	\$195,824.52	\$196,055.84
<b>PAYROLL ACCOUNT</b>	<b>Current Balance</b>	<b>Available Balance</b>
*3484	\$4,414.01	\$4,414.01
<b>WASTE MANIFEST</b>	<b>Current Balance</b>	<b>Available Balance</b>
*3492	\$68,439.53	\$68,439.53
<b>STREET REPAIR &amp; MAINTENANCE</b>	<b>Current Balance</b>	<b>Available Balance</b>
*3500	\$119,177.91	\$119,177.91
<b>AMERICAN RESCUE PLAN 2021</b>	<b>Current Balance</b>	<b>Available Balance</b>
*4276	\$192,810.11	\$192,810.11
<b>Checking</b>	<b>Current Balance</b>	<b>Available Balance</b>
*9697	\$0.00	\$0.00

Account Listing

Printed: May 03, 2024 11:15AM



To: Mayor and City Council

From: Danell Winter

Date: May 6, 2024

Re: 2024.05.06 City Secretary Monthly Report

Citizens: Numerous calls and visits assisting eclipse party attendees and vendors, municipal court participants, and Unite Ellis County endeavors. Research and respond to water meter reading and leak dispute.

Public Information Requests: Fulfilled or contacted attorney for requests regarding water bills, solid waste contract (is this information proprietary?) city attorney has requested AG opinion, personnel policy, employee names and emails addresses (no response to my reply asking what information will be used for), traffic offenses, and financial reports.

Projects: Exploring options for live streaming of council meetings one potential solution on tonight's agenda, updating specific use permits, Wilemon Park signs are here and ready to be installed, employee handbook revisions are underway, researching landscapers (Wilemon Park trees and stagnant water), playground equipment manufacturers, vehicle purchase or replacement grants.

Budget: Amendment approved, still working to make QuickBooks agree with approved budget, met with many finance officials and vendors at GFOAT. These professionals highly recommend we engage with a bookkeeper who specializes in government accounting. I am still a TML financial bootcamp candidate meanwhile researching accounting firms and gathering pricing for council consideration. Laurie Montanez continues work as budget point person and is reviewing transactions.

Events: Mayor and Chief approved event plans for Cares for Cole Car Show and Friends of Maypearl Car Show, both plans returned to organizer, city employees and fire chief.

Streets and Potholes: Public Works filled potholes using entire supply of asphalt, request for another pallet on agenda, request denied, complaints continue. New request for another pallet on tonight's agenda.

Contracts: Updated MOU with MISD signed and returned, only change was chief.



SOS: State Energy Conservation Office- nothing new to report.

2022 TxCDBG: Met with engineer, plan is to begin work June 1, continue to meet administrative obligations, ie posting requirements. Two new requirements on tonight's agenda.

Buzzards: Working with city attorney now due to no response from USDA and threat of being sued. Received word our contact with USDA has left employment, await response from his replacement. PD is now involved as it could potentially be an ordinance violation.

STRs: visited with firm out of Louisiana at GFOAT, they highly recommend establishing a policy/ordinance sooner rather than later.

Water loss date 08/03/2023: First payment arrived late and was returned due to insufficient funds, emailed owner. No response. Will check with Nicole on whether we should file civil lawsuit or criminal charges.

Municipal Court: Pretrial docket held April 11, 2024, prosecutor dismissed many cases for compliance, other cases postponed due to absence of bailiff (Judge Boston unable to take bench in his absence). Monthly reporting to be submitted to State of Texas, Office of Court Administration, and Department of Public Safety.

Public Works: One additional RFQ received for WUTAP project, await scoresheets from Mayor and Colton to select then present to council for vote.

Boards: Both MEDC Boards to meet 05/09/2024, 05/20/2024 special session for P&Z to consider SUP application from Hard 90, publication done, notices mailed. Item to be considered by council at 06/03/2024 meeting.

Ordinance Violations: Potential violations at cell phone tower (buzzards).

Bills: See packet.

Delinquent Bills: None.

Bank Balances: See packet.

Employee Relations: John Thacker was appointed interim police chief. John Shelton accepted offer and took office as chief of police 05/01/2024.

Audit: Attended GFOAT conference in Round Rock on scholarship. As previously stated, it is highly recommended that the city engages with a bookkeeper who specializes in government accounting. Laurie Montanez has been granted access to QuickBooks in the meantime.

Elections: Canvass to be scheduled.

Chief Shelton and I met Councilman Baker at the Ellis County Convene where we connected with local leaders to learn about resources for our citizens in need. Resources are being posted on the city's website and social media.

# DISPOSED CASE SUMMARY

04/01/2024 TO 04/30/2024

JUDGE DANIELLE BOSTON

CASE #	NAME	DISPOSITION	OFFENSE	PLEA	DISPOSITION DATE	AMOUNT ASSESSED	AMOUNT PAID	CC	FINES	OTHER	PW
<b>BRYAN PICKLER</b>											
CC0196	CARNAHAN, SHANE LEE	FAILED TO REGISTER/LICENSE ANIMAL	NO PAYMENTS		04/11/2024	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10267	Dismissed - Prior To Trial										
CC0197	CARNAHAN, SHANE LEE	FAILED TO VACCINATE ANIMAL	NO PAYMENTS		04/11/2024	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10267	Dismissed - Prior To Trial										
CC0194	FAILS, HEATHER MICH	FAILED TO REGISTER/LICENSE ANIMAL	NO PAYMENTS		04/02/2024	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10266	Dismissed - without Fee										
CC0195	FAILS, HEATHER MICH	FAILED TO VACCINATE ANIMAL	NO PAYMENTS		04/02/2024	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10266	Dismissed - without Fee										
CC0229	FONSEKA WARNAGE, LA	SPEEDING 10% OR OVER	Direct Deposit	Guilty	04/26/2024	\$261.00	\$261.00	\$0.00	\$0.00	\$0.00	\$0.00
10282	Disposed - Fined										
CC0198	HESTER, BRANDI NICO	FAILED TO REGISTER/LICENSE ANIMAL	NO PAYMENTS	Not Guilty	04/02/2024	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10268	Dismissed - without Fee										
CC0199	HESTER, BRANDI NICO	FAILED TO VACCINATE ANIMAL	NO PAYMENTS		04/02/2024	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10268	Dismissed - without Fee										
CC0200	JOST, GARY DON	FAILED TO REGISTER/LICENSE ANIMAL	NO PAYMENTS		04/02/2024	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10269	Dismissed - without Fee										
CC0201	JOST, GARY DON	FAILED TO VACCINATE ANIMAL	NO PAYMENTS		04/02/2024	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10269	Dismissed - without Fee										
<b>DANIEL BATES</b>											
06468-03	CERVANTES, OSCAR	OPEN CONTAINER	Direct Deposit	No Contest	04/01/2024	\$274.00	\$274.00	\$0.00	\$0.00	\$0.00	\$0.00
6468	Disposed - Fined										
06468-02	CERVANTES, OSCAR	NO DRIVER'S LICENSE	Direct Deposit	No Contest	04/01/2024	\$302.00	\$302.00	\$0.00	\$0.00	\$0.00	\$0.00
6468	Disposed - Fined										
<b>M BOUNDS</b>											
30764-001	ROLLIN, JUSTIN LYNN	NO SEAT BELT - PASSENGER	Direct Deposit	No Contest	04/10/2024	\$234.01	\$234.01	\$0.00	\$0.00	\$0.00	\$0.00
30764	Disposed - Fined										
<b>RAJ BARAN</b>											
03850-01	HILLIARD, DAVID LEE	SPEEDING	Direct Deposit	No Contest	04/17/2024	\$265.00	\$265.00	\$0.00	\$0.00	\$0.00	\$0.00
3850	Disposed - Fined										
06198-02	MUNOZ, ROBERT ANTON	MINOR IN POSSESSION	Money Order	No Contest	04/30/2024	\$290.00	\$290.00	\$0.00	\$0.00	\$0.00	\$0.00
6198	Disposed - Fined										
CC0088	PARRILLA, JAVIER GU	SPEEDING 10% OR OVER	Direct Deposit	No Contest	04/11/2024	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
09843	Disposed - Fined										
00129-01	RIBAIL, GUADALUPE E	SPEEDING	Direct Deposit	Guilty	04/11/2024	\$291.00	\$291.00	\$0.00	\$0.00	\$0.00	\$0.00
129	Disposed - Fined										
02523-01	TAYLOR, SEAVER ALEX	SPEEDING 15 MILES OR MORE OVER POS	Direct Deposit	No Contest	04/15/2024	\$383.46	\$383.46	\$0.00	\$0.00	\$0.00	\$0.00
2523	Disposed - Fined										

DISPOSED CASE SUMMARY

04/01/2024 TO 04/30/2024

JUDGE DANIELLE BOSTON

CASE # CITATION #	NAME DISPOSITION	OFFENSE LAST PAYMENT TYPE	PLEA	DISPOSITION DATE	AMOUNT		CC	FINES	OTHER	PW
					ASSESSED	PAID				
02523-03 2523	TAYLOR, SEAEVER ALEX Disposed - Fined	DISPLAY EXPIRED LICENSE PLATES Direct Deposit	No Contest	04/15/2024	\$243.25	\$243.25	\$0.00	\$0.00	\$0.00	\$0.00
02523-02 2523	TAYLOR, SEAEVER ALEX Disposed - Fined	FAIL TO MAINTAIN FINANCIAL RESPONS Direct Deposit	No Contest	04/15/2024	\$396.15	\$396.15	\$0.00	\$0.00	\$0.00	\$0.00
Total Amt's:					\$7,189.87	\$3,189.87	\$0.00	\$0.00	\$0.00	\$0.00
Total Cases:					19					

# ROCK ASPHALT<sup>®</sup>

Blades Group LLC  
3FM 1403 Uvalde  
TX 78801

## Quote

PH: +1-833-568-6001  
FX: 830-591-1824  
sales@rockasphalt.com

### Quote No. 0003326

Total amount to be paid : \$ 1,240.00

#### City of Maypearl, TX

Danell Winter

Co-Op Used: N/A

Sales Rep: Dustin Rushin

#### Ship To:

104 E Second St, Maypearl  
Texas, 76064

#### Bill To:

104 E Second St, Maypearl  
Texas, 76064

Quoted Product	Amount	Subtotal
RockAsphalt - 50 Lb Bag Bags sold by the Pallet. 62 Bags per pallet.	x 62 \$ 20.00	\$ 1,240.00
	Total	\$ 1,240.00

QUOTE VALID UNTIL: May 31, 2024

PRICING IS DELIVERED TO CUSTOMER PLUS TAXES WHERE APPLICABLE

1 PALLET MINIMUM ORDER

If you desire tailgate to ground delivery please make sure you request "Tailgate Delivery" when placing your order. The fee for this service is \$150.00. If you are offered this by the driver and accept, this fee will be applied to your invoice.

Please note – any supplemental freight accessorial fees incurred due to customer requested/approved services not pre-approved by the shipper in writing will be charged back to the customer.

Payw/ Street Repair Acct.

## **CODE OF CONDUCT POLICY**

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TxCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) & (h), and 2 CFR 200.318.

### **CODE OF CONDUCT**

As a Grant Recipient of a TxCDBG contract, the City of Maypearl, Texas shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Maypearl shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Maypearl shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Maypearl Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

---

Chance Lynch, Mayor

---

May 6, 2024  
Date

**Excessive Force Policy**

In accordance with 24 CFR 91.325(b)(6), the City of Maypearl, Texas hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Maypearl to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the City of Maypearl to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The City of Maypearl will introduce and pass a resolution adopting this policy.

As Mayor of the City of Maypearl, I have read and fully agree to this plan, and become a party to the full implementation of this program.

\_\_\_\_\_  
Chance Lynch, Mayor

May 6, 2024  
Date

## **Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures**

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), the City of Maypearl hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. The City of Maypearl does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The City of Maypearl's recruitment materials or publications shall include a statement of this policy in 1. above.
4. The City of Maypearl shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, the City of Maypearl shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
  - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the City of Maypearl to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.



- b. Complaints should be addressed to: City of Maypearl Mayor, 104 E 2<sup>nd</sup> Street, Maypearl, TX 76064, 972-435-2380, who has been designated to coordinate Section 504 compliance efforts.
- c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
- d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
- e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Mayor. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by the Mayor, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the City of Maypearl relating to the complaints files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Maypearl within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Maypearl complies with Section 504 and HUD regulations.

---

Chance Lynch, Mayor

---

May 6, 2024  
Date

THE CITY OF MAYPEARL  
CITIZEN PARTICIPATION PLAN  
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:*

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have 'meaningful access' to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see [LEP.gov](http://LEP.gov)

## COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Maypearl City Hall, 104 E 2<sup>nd</sup> Street, Maypearl, TX 76064, 972-435-2380, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the Mayor at 104 E 2<sup>nd</sup> Street, Maypearl, TX 76064, or may call 972-435-2380.
2. A copy of the complaint or grievance shall be transmitted by the Mayor to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The Mayor shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.

6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

## TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

## PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. Each public notice must include the date, time, location and topics to be considered at the public hearing. The public notice may be given in one of three ways:
  - a. Publish the notice in a newspaper of general circulation;
  - b. Post the notice in at least two public places accessible to the general public at the time of the posting including City Hall and a location within the target area (if applicable); OR
  - c. Post the notice in one public place accessible to the general public at the time of the posing, such as City Hall, **and** post on the City's website.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.

2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

\_\_\_\_\_  
Chance Lynch, Mayor

May 6, 2024  
\_\_\_\_\_  
Date

LA CIUDAD DE MAYPEARL  
PLAN DE PARTICIPACIÓN CIUDADANA  
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:*

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ayuntamiento de la Ciudad de Maypearl, 104 E 2nd Street, Maypearl, TX 76064, 972-435-2380, en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito al alcalde a 104 E 2nd Street, Maypearl, TX 76064, o puede llamar al 972-435-2380.
2. Una copia de la queja o reclamación se transmitirá por el Alcalde a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El Alcalde deberá cumplir una investigación de la queja o reclamación, si es posible, y dar una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se debiera completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

## ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

## DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. El aviso público de todas las audiencias debe publicarse al menos setenta y dos (72) horas antes de la audiencia programada. Cada aviso público deberá incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. El aviso público podrá darse de una de tres formas:
  - a. Publicar el aviso en un periódico de circulación general;
  - b. Publicar el aviso en al menos dos lugares públicos accesibles al público en general en el momento de la publicación, incluido el Ayuntamiento y una ubicación dentro del área objetivo (si corresponde); O
  - c. Publicar el aviso en un lugar público accesible al público en general en el momento de la presentación, como el Ayuntamiento, y publicarlo en el sitio web de la Ciudad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.

2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s) , acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado . Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.
3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

---

Chance Lynch, Mayor

---

May 6, 2024  
Fecha

## **Fair Housing Policy**

In accordance with Fair Housing Act, the City of Maypearl hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. The City of Maypearl agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
- 2.
3. The City of Maypearl agrees to plan at least one activity during the contract term to affirmatively further fair housing.
4. The City of Maypearl will introduce and pass a resolution adopting this policy.

As Mayor of the City of Maypearl, I have read and fully agree to this plan, and become a party to the full implementation of this program.

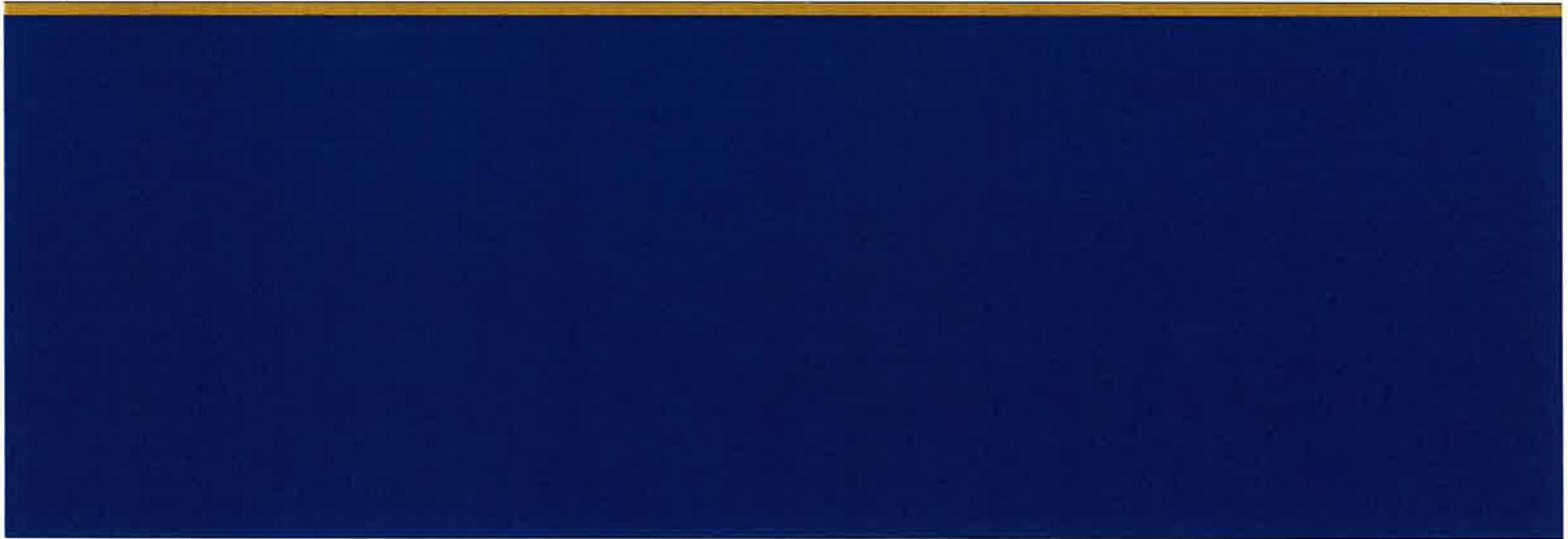
\_\_\_\_\_  
Chance Lynch, Mayor

\_\_\_\_\_  
May 6, 2024

Date



## Section 3 Presentation to Local Community – City of Maypearl





The City recently received the following grant award:

- Grant Contract No. CDV23-0461
- Award Amount: \$500,000
- Project: Waterline replacement along W. Third Street



---

The grant is funded through the  
Community Development Block Grant, via:

- U.S. Department of Housing and Urban  
Development

and

- Texas Department of Agriculture



## Section 3 Concepts

---

- As a condition of funding, the City must comply with Section 3 of the Housing and Urban Development Act of 1968.
- To the greatest extent feasible, Grant Recipients must direct economic opportunities generated by CDBG funds to low- and very low-income persons.



## Section 3 Concepts

---

In part, this means ensuring that:

- Section 3 Businesses have the information to submit a bid or proposal for the project; and
- Section 3 Workers have information about any available job opportunities related to the project.

For precise definitions, see TxCDBG Policy Issuance 20-01



## Section 3 Business

---

A company may qualify as a Section 3 Business if:

- it is owned by low-income persons;
- it is owned by Section 8-Assisted housing residents; or
- 75% of all labor hours for the business in a 3 month period are performed by Section 3 Workers

Register at:

- HUD's Section 3 website:  
<https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>



## Section 3 Business

---

This project is expected to include the following contracting opportunities:

- Grant Administration Services: Traylor & Associates, Inc.
- Engineering Services: Freeman-Millican, Inc.
- Prime Contractor for installation of waterline replacement along W. Third Street
- Subcontractors – pending



## Section 3 Worker

---

You may qualify as a Section 3 Worker if:

- Your annual income is below the county threshold for your family size
- You are a current or recent Youthbuild participant

Register your information and search for opportunities at:

- WorkInTexas.gov
- HUD's Section 3 Opportunity Portal  
<https://hudapps.hud.gov/OpportunityPortal/>

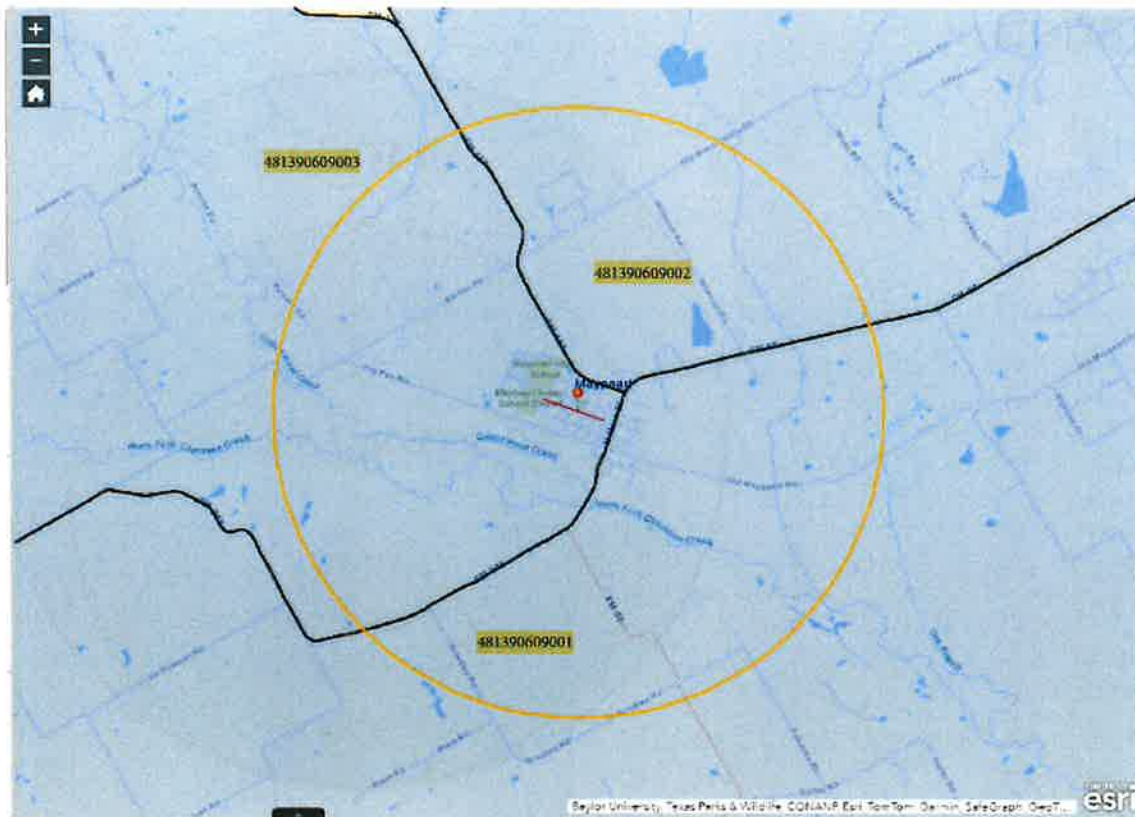




## Targeted Section 3 Worker

Section 3 Workers that reside near the project location may also qualify as Targeted Section 3 Workers.

For this project, that service area is defined by this map:





## Recordkeeping

---

The City will track all hours worked on the project based on the three categories of workers.

This will require collection of certain income information.





For More Information

---

TxCDBG Policy Issuance 20-01

REVISED Policy Issuance 20-01 Section 3 v1.pdf  
(texasagriculture.gov)

24 CFR Part 75

Electronic Code of Federal Regulations (eCFR)

City of Maypearl Mayor, Chance Lynch

# Section 3 Presentation to Local Community – City of Maypearl





---

The City recently received the following grant award:

- Grant Contract No. CDV23-0461
- Award Amount: \$500,000
- Project: Waterline replacement along W. Third Street



---

The grant is funded through the  
Community Development Block Grant, via:

- U.S. Department of Housing and Urban  
Development

and

- Texas Department of Agriculture



## Section 3 Concepts

---

- As a condition of funding, the City must comply with Section 3 of the Housing and Urban Development Act of 1968.
- To the greatest extent feasible, Grant Recipients must direct economic opportunities generated by CDBG funds to low- and very low-income persons.



## Section 3 Concepts

---

In part, this means ensuring that:

- Section 3 Businesses have the information to submit a bid or proposal for the project; and
- Section 3 Workers have information about any available job opportunities related to the project.

For precise definitions, see TxCDBG Policy Issuance 20-01





## Section 3 Business

---

A company may qualify as a Section 3 Business if:

- it is owned by low-income persons;
- it is owned by Section 8-Assisted housing residents; or
- 75% of all labor hours for the business in a 3 month period are performed by Section 3 Workers

Register at:

- HUD's Section 3 website:  
<https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>



## Section 3 Business

---

This project is expected to include the following contracting opportunities:

- Grant Administration Services: Traylor & Associates, Inc.
- Engineering Services: Freeman-Millican, Inc.
- Prime Contractor for installation of waterline replacement along W. Third Street
- Subcontractors – pending



## Section 3 Worker

---

You may qualify as a Section 3 Worker if:

- Your annual income is below the county threshold for your family size
- You are a current or recent Youthbuild participant

Register your information and search for opportunities at:

- WorkInTexas.gov
- HUD's Section 3 Opportunity Portal  
<https://hudapps.hud.gov/OpportunityPortal/>



## Targeted Section 3 Worker

Section 3 Workers that reside near the project location may also qualify as Targeted Section 3 Workers.

For this project, that service area is defined by this map:





The City will track all hours worked on the project based on the three categories of workers.

This will require collection of certain income information.





For More Information

---

TxCDBG Policy Issuance 20-01

REVISED Policy Issuance 20-01 Section 3 v1.pdf  
(texasagriculture.gov)

24 CFR Part 75

Electronic Code of Federal Regulations (eCFR)

City of Maypearl Mayor, Chance Lynch

**RESOLUTION No. \_\_\_\_\_ Regarding Civil Rights****The City of Maypearl, Texas**

Whereas, the City of Maypearl, Texas, (hereinafter referred to as "City of Maypearl") has been awarded TxCDBG funding through a TxCDBG grant CDV23-0461 from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Maypearl, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Maypearl, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Maypearl, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Section 3 Service Area;

Whereas, the City of Maypearl, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Maypearl, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the City of Maypearl, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Maypearl, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to

further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

Whereas, the City of Maypearl, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAYPEARL, TEXAS, that:

The City of Maypearl ADOPTS the following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).
4. Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The City of Maypearl affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to affirmatively Furth Fair Housing choice.

**Passed and approved this 6th day of May, 2024.**

---

Chance Lynch, Mayor

Attested by:

---

Danell Winter, City Secretary





Send It Solutions (Formerly BryTech Consulting)  
2145777391  
1515 Raleigh Drive  
Carrollton, TX 75007

Prepared For  
Danell Winter  
City of Maypearl

Estimate Date  
04/29/2024

Estimate Number  
100157

Description	Rate	Qty	Line Total
Live Streaming Solution 1xOBSBOT AI Streaming Camera to go straight to Youtube Live 1x Wall mount ball thread 1X PoE ethernet injector 1X Cabling run from wall to PoE switch 1X Cabling run from camera to microphone system	\$850.00	1	\$850.00
Network Modification Create segmented / separated network for stream to sit within. We don't know this brand. We don't want Chinese spyware. Will completely separate it from everything else	\$150.00	1	\$150.00
Setup and Training We'll create a Youtube Channel for the city We'll configure the system We'll teach Danell how to use it.	\$0.00	1	\$0.00
Subtotal			1,000.00
Tax			0.00
Estimate Total (USD)			\$1,000.00

Terms

Preferred Terms:

80% Upfront

20% Upon completion

Please mail check:

BryTech Consulting, LLC

1515 Raleigh Drive

Carrollton TX 75007